

STONEWALL YOUTH

Olympia, Washington
Since 1991

JOB ANNOUNCEMENT

Job Title: Community Fundraising Coordinator	Term: 18-month commitment
Open Until: 5pm on Friday November 30, 2018	Desired Start Date: Monday, Dec 17, 2018 (Must start during the first week of January)
Organization: Stonewall Youth	Address: P.O. Box 7383 Olympia, WA 98507
Phone Number: (360) 888-4273	Email: info@stonewallyouth.org
Hours: 15 hours/week. More hours may be added at a later date but no guarantees at this time. Your specific work-days are flexible, and you are welcome to work at home for much of the time. You must be available at least 4 hours on Fridays between 2-7pm.	Wages & Benefits: \$18/hour. Possible healthcare stipend
Organization Description: Stonewall Youth is an organization of youth, activists, and allies that empowers lesbian, gay, bisexual, trans, queer, questioning, intersex, and asexual (LGBTQQIA) youth to speak for themselves, educate their communities, support each other, and create social and systemic change. Stonewall Youth envisions a community in which all queer, gender variant, and gender nonconforming youth have a full spectrum of choices regarding their bodies, self-expression, relationships, and legal rights. Stonewall Youth is youth-led and adult-supported. Our staff operates collectively and is dedicated to youth leadership and nonhierarchical leadership. We currently define “youth” as ages 21 and under, although we have a few programs for youth up to age 25. PRIOR TO YOUR INTERVIEW, PLEASE FAMILIARIZE YOURSELF WITH OUR WORK BY VISITING OUR WEBSITE: www.stonewallyouth.org	
Position Overview: The Community Fundraising Coordinator will work primarily with our current Sustainability Director and other staff collective members to develop and implement community fundraising efforts, including: <ul style="list-style-type: none">• Community fundraising events, such as our former annual dinner and auction.• Donor solicitation and cultivation.• Major donor campaigns (major donors are those who donate at least \$500). <i>(Note: Stonewall Youth is fortunate to have many donors who donate \$20 - \$100/year, and who are low- and middle-income. We need to take the burden off of our current supporters by finding and cultivating more major donors.)</i>• Social media, crowdfunding, and direct mail campaigns• Potential Development of new community fundraising strategies, including entrepreneurial projects	
Stonewall Youth is youth-led and adult-supported. We are operated by a staff collective with a majority of youth. The Community Fundraising Coordinator must be able to take direction from and collaborate respectfully with youth collective members and youth participants. In addition, we strive to ensure that our fundraising efforts are integrated with our community organizing and education goals. Thus, the Coordinator will do the following: <ul style="list-style-type: none">• Support and encourage youth leadership in fundraising endeavors by finding effective ways to engage youth staff and participants in the development and implementation of fundraising strategies.• Meet with staff collective at least once a month to report, get input and engage them in developing/implementing fundraising plans. Collective meetings are currently at 2-4pm on Fridays.• Work with Sustainability Director to present at least one interactive workshop each quarter to youth participants in order to educate them about fundraising and engage them as much as possible.• Participate in regular anti-oppression trainings with the goal of ensuring that we are not perpetuating racism, transphobia, ableism, adultism, and other forms of oppression in our work.• You may be asked to work with the Sustainability Director to mentor youth Fellows or interns who want to get involved with fundraising.	
Required Qualifications: (successful candidate must be able to demonstrate in order to be considered for this position) <ul style="list-style-type: none">• At least two years experience <i>successfully</i> doing the types of fundraising listed above, preferably with a non-profit organization. If you don't have that experience, you must be able to demonstrate that other work, academic and life	

experiences have given you the ability to do the work successfully.

- Interest and ability to collaborate respectfully and successfully with youth and adults involved in Stonewall Youth.
- Background in social justice analysis and anti-oppression work with an understanding of intersectionality
- Commitment to youth empowerment and an understanding of adultism
- Awareness of community issues as they relate to queer youth
- Proficiency in computer and social media skills—including Facebook, Microsoft Office, Wordpress, Google Suite (drive, calendars, gmail). Graphic design skills and experience strongly preferred.
- Ability to communicate very clearly in written and verbal form
- Timeliness and ability to meet deadlines
- Experience with, and commitment to queer social justice
- Must be a self-starter who is able to work independently as well as collaboratively.
- Ability to work in a multiethnic environment; sensitivity to and respect for diverse cultures.

Desired Qualifications: (successful candidate will demonstrate, or show a willingness to learn desired knowledge, skills and abilities)

- Familiarity with local and regional community resources that serve youth
- Experience with nonhierarchical organizing structures
- Experience in planning successful small & large-scale events and programs
- Enthusiasm for collaborating with allied organizations

Special Considerations: Our office and drop in's space is ADA compliant. *Stonewall Youth is an equal opportunity employer working towards representing the community we serve and building a diverse work environment. People of color, people with disabilities and people of diverse gender expressions and identities are strongly encouraged to apply.* Please make sure to do research on Stonewall Youth to ensure that our values and mission align with your personal values.

Please touch upon these questions in your one- to two-page cover letter (see the "How to Apply" section below for more info on the cover letter):

- Why are you interested in being a Community Fundraiser Stonewall Youth?
- What skills and experience do you have that would enable you to perform the duties outlined in the "Position Overview" section?
- Describe how you meet the qualifications listed in the "Required Qualifications" section.
- How would you be a good Community Fundraiser who assists Stonewall Youth in implementing our mission, vision, and values?
- We request that applicants commit to at least an 18-month commitment to work at Stonewall Youth, can you make that commitment?
- What does Queer and Trans liberation mean to you?
- What does youth empowerment mean to you?
- Is there anything else you think we should know?

How to Apply:

Please submit a resume, a cover letter answering the questions above, and two references **via email** by 5pm on Friday, November 30 to be considered for the position. The one- to two-page cover letter should answer the questions provided below. **Submit all application materials to info@stonewallyouth.org with the subject line "Community Fundraising Application."**